

# Public Document Pack

## Cherwell District Council

### Council

Minutes of a meeting of the Council held at Bodicote House, Bodicote, Banbury, OX15 4AA, on 19 May 2015 at 6.30 pm

Present: Councillor Melanie Magee (Chairman)  
Councillor Chris Heath (Vice-Chairman)

Councillor Ken Atack  
Councillor Andrew Beere  
Councillor Claire Bell  
Councillor Maurice Billington  
Councillor Fred Blackwell  
Councillor Norman Bolster  
Councillor Mark Cherry  
Councillor Colin Clarke  
Councillor Ian Corkin  
Councillor Surinder Dhesi  
Councillor John Donaldson  
Councillor Michael Gibbard  
Councillor Carmen Griffiths  
Councillor David Hughes  
Councillor Russell Hurle  
Councillor Tony Ilott  
Councillor Ray Jelf  
Councillor Matt Johnstone  
Councillor Mike Kerford-Byrnes  
Councillor James Macnamara  
Councillor Kieron Mallon  
Councillor Nicholas Mawer  
Councillor Alastair Milne Home  
Councillor Richard Mould  
Councillor D M Pickford  
Councillor James Porter  
Councillor Lynn Pratt  
Councillor Neil Prestidge  
Councillor Nigel Randall  
Councillor G A Reynolds  
Councillor Barry Richards  
Councillor Sandra Rhodes  
Councillor Dan Sames  
Councillor Les Sibley  
Councillor Trevor Stevens  
Councillor Lawrie Stratford  
Councillor Rose Stratford  
Councillor Lynda Thirzie Smart  
Councillor Nicholas Turner  
Councillor Douglas Webb  
Councillor Bryn Williams  
Councillor Douglas Williamson

Councillor Barry Wood  
Councillor Sean Woodcock

Apologies for absence: Councillor Ann Bonner  
Councillor Timothy Hallchurch MBE  
Councillor Simon Holland  
Councillor Nigel Morris

Officers: Sue Smith, Chief Executive  
Calvin Bell, Director of Development  
Karen Curtin, Commercial Director (Bicester)  
Ian Davies, Director of Community and Environment  
Martin Henry, Director of Resources / Section 151 Officer  
Kevin Lane, Head of Law and Governance / Monitoring Officer  
Natasha Clark, Team Leader, Democratic and Elections

## 1 **Welcome**

The Chairman welcomed all Members and guests to the meeting.

Following the recent election, the Chairman thanked former Councillors Edwards, Andrew Fulljames, O'Neill and Rose for their service to the district during their time as councillors.

## 2 **Councillor Ann Bonner**

The Chairman reported that Councillor Ann Bonner had submitted apologies for the meeting and requested a leave of absence for six months due to ill health.

### **Resolved**

That Councillor Ann Bonner be granted a leave of absence for six months.

## 3 **Declarations of Interest**

The following declarations were made:

### **15. Local Authorities (Standing Orders) (England) (Amendment) Regulations 2015 - Mandatory Standing Orders re Dismissal of Statutory Officers.**

Sue Smith, Declaration, as the report affected her contract of employment as a statutory officer and would leave the meeting for the duration of the item.

Martin Henry, Declaration, as the report affected his contract of employment as a statutory officer and would leave the meeting for the duration of the item.

Kevin Lane, Declaration, as the report affected his contract of employment as a statutory officer and would leave the meeting for the duration of the item.

#### 4 **Communications**

##### **Recording at meetings**

The Chairman advised the meeting that under the Openness of Local Government Bodies Regulations 2014 members of the public were permitted to film, broadcast and report on the meeting, subject to the efficient running of the meeting not being affected.

##### **Annual Council**

The Chairman reminded Members that by convention the minutes of Committees, questions, petitions and motions were not taken at Annual Council and these, if any, would be considered at the next meeting.

Due to a printing error, a revised agenda front sheet had been tabled. The Group nominations to committees for the coming year had also been tabled.

##### **Chairman's Engagements**

The Chairman advised Members that a copy of the events attended by himself or the Vice-Chairman had been tabled.

##### **Planning Training, Thursday 21 May 2015**

The Chairman advised Members that Planning Training would be taking place at 1.30pm on Thursday 21 May 2015. It was a requirement for all Members who sit on Planning Committee to have attended training. New members and substitutes on the Committee should attend the training and other Committee Members are encouraged to attend as a refresher.

The training was open to all Members irrespective of whether they sat on Planning Committee and would hopefully prove helpful for the many questions they were likely to receive from constituents about Planning on an on-going basis.

##### **Finance Training, Tuesday 26 May 2015**

The Chairman advised Members that training on Local Government Finance would be held on Tuesday 26 May at 6pm in place of the Budget Planning Meeting. All Members were welcome to attend the session which would be led by the Director of Resources.

##### **Post**

The Chairman reminded Members to collect post from pigeon holes after the meeting.

#### 5 **Urgent Business**

There were no items of urgent business.

6 **Minutes of Council**

The minutes of the meeting held on 23 February 2015 were agreed as a correct record and signed by the Chairman.

7 **Election of Chairman for the Municipal Year 2015/16**

(The outgoing Chairman, Councillor Alastair Milne Home, presided for the consideration of this matter and those preceding)

It was moved by Councillor Wood and seconded by Councillor Reynolds, that Councillor Melanie Magee be elected as Chairman for the municipal year 2015/16. There were no other nominations.

**Resolved**

- (1) That Councillor Melanie Magee be elected Chairman of the Council for the municipal year 2015/16.

8 **Investiture of Chairman**

Councillor Melanie Magee, having made and signed the required Declaration of Acceptance of Office was invested with the Chairman's Chain and took the Chair,

9 **Chairman's Address**

Councillor Melanie Magee thanked members for her appointment and addressed the Council. She reported that her chosen charity for this year was SeeSaw, which provides grief support for children and young people in Oxfordshire. Her consorts for the year would be her husband, David Magee and her daughter, Dannie Magee.

10 **Vote of Thanks to Immediate Past Chairman**

The Chairman of the Council presented Councillor Milne Home with a gift and his past Chairman's badge as a token of his term of office.

Members paid tribute to Councillor Milne Home and thanked him for the dedication he had shown representing the Council, the services he had rendered to the District and the gracious way he had presided over the deliberations of Council during his year of office.

11 **Past Chairman's Response**

Councillor Alastair Milne Home addressed Council to report on his term of office.

Councillor Milne Home reported that he had attended numerous and varied functions during his term of office and hosted events to raise money for his chosen charities. Councillor Milne Home presented cheques to representatives from the Let's Play Project in Banbury and the Royal National Institute of Lifeboats (RNLI).

Councillor Milne Home paid particular thanks to Gillian Milne Home, his consort for the year and Liz Matthews, the Chairman's PA and presented them with a token of his appreciation.

12 **Election of Vice-Chairman for the Municipal Year 2015/16**

It was moved by Councillor Wood and seconded by Councillor Reynolds, that Councillor Chris Heath be elected as Vice-Chairman for the municipal year 2015/16. There were no other nominations.

**Resolved**

- (1) That Councillor Chris Heath be elected Vice-Chairman of the Council for the municipal year 2015/16.

13 **Investiture of Vice-Chairman**

Councillor Chris Heath, having made and signed the required Declaration of Acceptance of Office was invested with the Vice-Chairman's Chain.

14 **Annual Council Business Report**

The Chief Executive submitted a report which presented the results of the 7 May 2015 district elections, the constitution of Political Groups, requested Members to note the appointment of the Deputy Leader and Executive for the Municipal Year 2015/16 and to consider and agree the suggested constitution of Committees for the Municipal year 2015/2016.

**Resolved**

- (1) That the results of the District elections held on 7 May 2015 be noted:

Ambrosden and Chesterton – Councillor Lynn Pratt  
Banbury Easington – Councillor Nigel Morris  
Banbury Grimsbury and Castle – Councillor Andrew Beere  
Banbury Hardwick - Councillor Nicholas Turner  
Banbury Ruscote – Councillor Mark Cherry  
Bicester East – Councillor Rose Stratford  
Bicester North – Councillor Melanie Magee  
Bicester South – Councillor James Porter  
Bicester Town – Councillor Richard Mould

Bicester West – Councillor Les Sibley

Caversfield (By-election) – Councillor Ian Corkin

Cropredy – Councillor Ken Atack

Hook Norton – Councillor Ray Jelf

Kidlington North – Councillor Sandra Rhodes

Kidlington South – Councillor Neil Prestidge

The Astons and Heyfords – Councillor Mike Kerford-Byrnes

Yarnton, Gosford and Water Eaton - Councillor Michael Gibbard

- (2) That the constitution of Political Groups (41 Conservatives, 7 Labour, 1 Liberal Democrat and 1 Independent) and notification of Group Leaders: Councillor Barry Wood, Leader of the Conservative Group and Leader of the Council and Councillor Sean Woodcock, Leader of the Labour Group and Leader of the Opposition, be noted.
- (3) That the appointment of the Deputy Leader of the Council, the membership of the Executive and the Executive Portfolios for 2015/16 be noted.

<b>Lead Member Portfolio</b>	<b>Councillor</b>
<b>Leader of the Council</b> (Responsibility for Eco Town/Garden Town including Graven Hill, policy, partnerships, Law and Governance, Human Resources, Communications, Performance and Programme Management)	<b>Councillor Barry Wood</b>
<b>Deputy Leader of the Council</b> (Responsibility for Leisure, Car parks, customer service and Museum)	<b>Councillor George Reynolds</b>
<b>Lead Member for Public Protection</b>	<b>Councillor Tony Ilott</b>
<b>Lead Member for Housing</b>	<b>Councillor John Donaldson</b>
<b>Lead Member for Clean and Green</b>	<b>Councillor Debbie Pickford</b>
<b>Lead Member for Banbury Futures</b> (Responsible for Brighter Futures and Banbury Projects Board)	<b>Councillor Kieron Mallon</b>
<b>Lead Member for Change Management, Joint Working and IT</b>	<b>Councillor Nicholas Turner</b>
<b>Lead Member for Financial Management</b>	<b>Councillor Ken Atack</b>

<b>Lead Member for Estates and the Economy</b>	<b>Councillor Norman Bolster</b>
<b>Lead Member for Planning</b>	<b>Councillor Michael Gibbard</b>

- (4) That the allocation of seats on committees that were subject to the political balance requirements be agreed:

	<b>TOTAL</b>	<b>CON</b>	<b>LAB</b>
Accounts, Audit & Risk Committee	<b>8</b>	<b>7</b>	<b>1</b>
Appeals Panel	<b>10</b>	<b>8</b>	<b>2</b>
Budget Planning Committee	<b>12</b>	<b>10</b>	<b>2</b>
Joint Appeals Panel	<b>3</b>	<b>2</b>	<b>1</b>
Joint Commissioning Committee	<b>4</b>	<b>3</b>	<b>1</b>
Joint Scrutiny Committee	<b>5</b>	<b>4</b>	<b>1</b>
Licensing Committee	<b>12</b>	<b>10</b>	<b>2</b>
Overview & Scrutiny	<b>12</b>	<b>10</b>	<b>2</b>
Personnel Committee	<b>12</b>	<b>10</b>	<b>2</b>
Planning Committee	<b>18</b>	<b>15</b>	<b>3</b>
Standards Committee	<b>8</b>	<b>7</b>	<b>1</b>
<b>Proportional Total by Committee</b>	<b>100</b>	<b>86</b>	<b>18</b>
<b>Aggregate Entitlement</b>	<b>100</b>	<b>89*</b>	<b>15*</b>
<b>Adjustment Required</b>	<b>-</b>	<b>+3</b>	<b>-3</b>

- (5) That the allocation of seats on committees not subject to political balance requirements be noted:

	<b>TOTAL</b>	<b>CON</b>	<b>LAB</b>	<b>LD</b>
Council and Employee Joint	<b>12</b>	<b>10</b>	<b>2</b>	<b>0</b>
Joint Arrangements Steering Group	<b>5</b>	<b>4</b>	<b>1</b>	<b>0</b>

- (6) That members (and where appropriate, substitute members) be appointed to serve on each of the committees and other bodies as set out below in accordance with the nominations made by political groups:

### **Proportional Committees**

#### **Accounts, Audit and Risk Committee**

##### **Membership (8 members with unnamed substitutes)**

##### **Conservative (7)**

Cllr Colin Clarke  
 Cllr Ray Jelf  
 Cllr Mike Kerford-Byrnes  
 Cllr Nicholas Mawer  
 Cllr Lawrie Stratford  
 Cllr Rose Stratford  
 Cllr Barry Wood

##### **Labour (1)**

Cllr Barry Richards

#### **Appeals Panel**

##### **Membership (10 members with no substitutes)**

##### **Conservative (9)**

Cllr Fred Blackwell  
 Cllr Timothy Hallchurch  
 Cllr Russell Hurle  
 Cllr Tony Ilott  
 Cllr Ray Jelf  
 Cllr James Macnamara  
 Cllr Richard Mould  
 Cllr Douglas Webb

##### **Labour (1)<sup>1</sup>**

Cllr Andrew Beere

#### **Budget Planning Committee**

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<sup>1</sup> One seat from Labour Group to Conservative Group as per PR calculation requirements



**Membership (12 members with unnamed substitutes)**

**Conservative (10)**

Cllr Ken Atack  
Cllr Colin Clarke  
Cllr Ian Corkin  
Cllr Carmen Griffiths  
Cllr Russell Hurle  
Cllr Mike Kerford-Byrnes  
Cllr Nicholas Mawer  
Cllr Nigel Randall  
Cllr Douglas Webb  
Cllr Barry Wood

**Labour (2)**

Cllr Barry Richards  
Cllr Sean Woodcock

**Joint Appeals Panel**

**Membership (3 seats, 2 named substitutes)**

**Conservative (2)**

Cllr Fred Blackwell  
Cllr James Macnamara

**Labour (1)**

Cllr Andrew Beere

**Substitutes**

**Conservative (1)**

Cllr Colin Clarke

**Labour (1)**

Cllr Matt Johnstone

**Joint Commissioning Committee**

**Membership (4 members, unnamed substitutes)**

**Conservative (3)**

Cllr Ken Atack  
Cllr George Reynolds  
Cllr Nicholas Turner

**Labour (1)**

Cllr Barry Richards

**Joint Scrutiny Committee**

**Membership (5 members, unnamed substitutes)**

**Conservative (4)**

Cllr David Hughes  
Cllr Lynn Pratt  
Cllr Sandra Rhodes

**Labour (1)**

Cllr Sean Woodcock

Cllr Bryn Williams

## **Licensing Committee**

**Membership (12 seats and 5 substitutes based on proportional representation with each represented party having at least 1 substitute)**

### **Conservative (11)**

Cllr Fred Blackwell  
Cllr Colin Clarke  
Cllr Michael Gibbard  
Cllr Tony Ilott  
Cllr Ray Jelf  
Cllr Richard Mould  
Cllr George Reynolds  
Cllr Lawrie Stratford  
Cllr Rose Stratford  
Cllr Douglas Webb  
Cllr Bryn Williams

### **Labour (1)<sup>2</sup>**

Cllr Matt Johnstone

### **Substitutes**

#### **Conservative (4)<sup>3</sup>**

Cllr David Hughes  
Cllr Alistair Milne Home  
Cllr Debbie Pickford  
Vacant

#### **Labour (1)**

Cllr Andrew Beere

## **Overview and Scrutiny Committee**

**Membership (12 members with unnamed substitutes)**

### **Conservative (10)**

Cllr Timothy Hallchurch  
Cllr Chris Heath  
Cllr David Hughes  
Cllr Alistair Milne Home  
Cllr James Porter  
Cllr Lynn Pratt  
Cllr Neil Prestidge

### **Labour (1)**

Cllr Claire Bell  
Cllr Matt Johnstone

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<sup>2</sup> 1 seat from Labour Group given to Conservative Group as per PR calculation requirements

<sup>3</sup> The Conservative Group has appointed 4 of their 5 permitted substitutes

Cllr Sandra Rhodes  
Cllr Lawrie Stratford  
Cllr Bryn Williams

## **Personnel Committee**

**Membership (12 members, unnamed substitutes who shall not be members of the Appeals Panel)**

### **Conservative (10)**

Cllr Ken Atack  
Cllr Norman Bolster  
Cllr Ian Corkin  
Cllr Melanie Magee  
Cllr James Porter  
Cllr Lynn Pratt  
Cllr George Reynolds  
Cllr Lynda Thirzie Smart  
Cllr Bryn Williams  
Cllr Barry Wood

### **Labour (2)**

Cllr Andrew Beere  
Cllr Mark Cherry

## **Planning Committee**

**Membership (18 members, 12 named substitutes)**

### **Conservative (16)**

Cllr Fred Blackwell  
Cllr Colin Clarke  
Cllr Michael Gibbard  
Cllr Chris Heath  
Cllr David Hughes  
Cllr Russell Hurle  
Cllr Mike Kerford-Byrnes  
Cllr James Macnamara  
Cllr Alistair Milne Home  
Cllr Richard Mould  
Cllr Lynn Pratt  
Cllr Nigel Randall  
Cllr George Reynolds

### **Labour (2)<sup>4</sup>**

Cllr Matt Johnstone  
Cllr Barry Richards

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<sup>4</sup> 1 seat from Labour Group given to Conservative Group as per PR calculation requirements

Cllr Trevor Stevens  
Cllr Lawrie Stratford  
Cllr Rose Stratford

**Substitutes**

**Conservative (11)<sup>5</sup>**

Cllr Ken Atack  
Cllr Carmen Griffiths  
Cllr Tim Hallchurch  
Cllr Debbie Pickford  
Cllr James Porter  
Cllr Sandra Rhodes  
Cllr Nicholas Turner  
Cllr Bryn Williams  
Cllr Barry Wood  
Vacant  
Vacant

**Labour (1)**

Cllr Andrew Beere

**Standards Committee**

**Membership (8 members, 8 substitute members)**

**Conservative (7)**

Cllr Fred Blackwell  
Cllr Chris Heath  
Cllr Simon Holland  
Cllr James Macnamara  
Cllr Richard Mould  
Cllr Lawrie Stratford  
Cllr Rose Stratford

**Labour (1)**

Cllr Andrew Beere

**Substitutes**

**Conservative (7)<sup>6</sup>**

Cllr Ken Atack  
Cllr Timothy Hallchurch  
Cllr Russell Hurle  
Cllr Lynda Thirzie Smart  
Cllr Barry Wood

**Labour (1)**

Cllr Matt Johnstone

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<sup>5</sup> The Conservative Group has appointed 9 of their 11 permitted substitutes

<sup>6</sup> The Conservative Group has appointed 5 of their 7 permitted substitutes

Vacant

Vacant

### **Non-Proportional Committees**

#### **Council and Employee Joint Committee<sup>7</sup>**

##### **Membership (12 seats)**

##### **Conservative (10)**

Cllr Ian Corkin

Cllr Melanie Magee

Cllr Kieron Mallon

Cllr Nicholas Mawer

Cllr James Porter

Cllr Lynn Pratt

Cllr Nigel Randell

Cllr Sandra Rhodes

Cllr Bryn Williams

Cllr Barry Woods

##### **Labour (2)**

Cllr Surinder Dhesi

Cllr Mark Cherry

#### **Joint Arrangements Steering Group**

##### **Membership (5 members, 3 substitutes)**

##### **Conservative (4)**

Cllr Ken Atack

Cllr Norman Bolster

Cllr Nicholas Turner

Cllr Barry Wood

##### **Substitutes**

##### **Conservative (2)**

Cllr Michael Gibbard

Cllr Barry Wood

##### **Labour (1)**

Cllr Sean Woodcock

##### **Labour (1)**

Cllr Barry Richards

- (7) That Councillor Kieron Mallon be appointed as Cherwell District Council's representative to the Police and Crime Commissioner Scrutiny Panel.

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<sup>7</sup> This Committee is subject to review later on this agenda

- (8) That Councillor George Reynolds be appointed as Cherwell District Council's representative to the Police and Crime Commissioner Scrutiny Panel.

15

**Joint Councils Employee Engagement Committee**

The Chief Executive submitted a report which recommended the implementation of the Joint Councils Employee Engagement Committee to undertake consultation and engagement with employees on behalf of Cherwell District Council and South Northamptonshire Council as set out in the final business case for joint working agreed by both authorities at their Council Meetings in February 2015.

**Resolved**

- (1) That following adoption of the final business case for joint working by Council in February 2015 and a period of consultation with the relevant Trade Union Representatives, subject to South Northamptonshire Council resolving in similar terms:
- 1) The Joint Councils Employee Engagement Committee be established with the terms of reference as set out in the Final Business Case 'Developing the Approach to Joint Working and the Delivery of Local Authority Services' agreed by Council in February 2015 (and annex to the Minutes as set out in the Minute Book)
  - 2) The existing arrangements for employee consultation (the Council and Employee Joint Committee at Cherwell District Council and the Council and Employee Local Joint Committee at South Northamptonshire Council) be disbanded.
- (2) That the allocation of seats on the Committee and the membership of the Committee be agreed as follows:

**Allocation of Seats of Non-Proportional Committee**

	<b>TOTAL</b>	<b>CON</b>	<b>LAB</b>
Joint Councils Employee Engagement Committee	<b>3</b>	<b>2</b>	<b>1</b>

**Membership of Non-Proportional Committees**

**Joint Councils Employee Engagement Committee**

**Membership (3 seats, unnamed substitutes)**

**Conservative (2)**

**Labour (1)**

Cllr Nicholas Turner

Cllr Surinder Dhesi

Cllr Barry Wood

16 **Local Authorities (Standing Orders) (England) (Amendment) Regulations 2015 - Mandatory Standing Orders re Dismissal of Statutory Officers**

The Head of Law and Governance submitted a report to enable the Council to comply with the legal obligation imposed upon it to incorporate new constitutional provisions dealing with the dismissal of statutory officers for alleged misconduct, to approve the composition of the required Panel to be introduced as part of the process and to delegate authority to appropriate officers to appoint the Panel and arrange meetings (if necessary).

**Resolved**

- (1) That the inclusion of the procedure (annex to the Minutes as set out in the Minute Book) as part of the Officer Employment Procedure Rules in the Council's constitution be approved and it be noted that the Head of Law and Governance has exercised his delegated authority to make consequential amendments to the constitution as necessary to reflect the requirements contained in the Local Authorities (Standing Order) (England) (Amendment) Regulations 2015 ("the 2015 Regulations).
- (2) That the constitution of the Panel as solely comprising the independent persons appointed by this Council and South Northamptonshire Council pursuant to section 28(7) of the Localism Act 2011 be approved.
- (3) That authority be delegated to the Head of Law and Governance (or one of the Deputy Monitoring Officers should the Head of Law and Governance be the subject of the relevant disciplinary action) to appoint the Panel and convene meetings of it in the event that this ever becomes necessary.
- (4) That it be noted that the Head of Transformation would automatically amend the Joint Local Discipline and Dismissal Guide for Statutory Officers and that she had already taken steps to amend the contracts of employment of the statutory officers as necessary to reflect the changes introduced by the 2015 Regulations.

Council - 19 May 2015

The meeting ended at 7.30 pm

Chairman:

Date:



## APPENDIX 1

1. In the following paragraphs—
  - (a) “*the 2011 Act*” means the Localism Act 2011  
;
  - (b) “*chief finance officer*”, “*disciplinary action*”, “*head of the Council’s paid service*” and “*monitoring officer*” have the same meaning as in regulation 2 of the Local Authorities (Standing Orders) (England) Regulations 2001;
  - (c) “*independent person*” means a person appointed under section 28(7) of the 2011 Act;
  - (d) “*local government elector*” means a person registered as a local government elector in the register of electors in the Council’s area in accordance with the Representation of the People Acts;
  - (e) “*the Panel*” means a committee appointed by the Council under section 102(4) of the Local Government Act 1972 for the purposes of advising the Council on matters relating to the dismissal of relevant officers of the Council;
  - (f) “*relevant meeting*” means a meeting of the Council to consider whether or not to approve a proposal to dismiss a relevant officer; and
  - (g) “*relevant officer*” means the chief finance officer, head of the Council’s paid service or monitoring officer, as the case may be.
2. A relevant officer may not be dismissed by the Council unless the procedure set out in the following paragraphs is complied with.
3. The Council must invite relevant independent persons to be considered for appointment to the Panel, with a view to appointing at least two such persons to the Panel.
4. In paragraph 3 “*relevant independent person*” means any independent person who has been appointed by the Council or, South Northamptonshire Council or where there are fewer than two such persons, such independent persons as have been appointed by another council or councils as the Council considers appropriate.
5. Subject to paragraph 6, the Council must appoint to the Panel such relevant independent persons who have accepted an invitation issued in accordance with paragraph 3 in accordance with the following priority order—
  - (a) a relevant independent person who has been appointed by the Council and who is a local government elector;
  - (b) any other relevant independent person who has been appointed by the Council;

- (c) a relevant independent person who has been appointed by another council or councils.
6. The Council is not required to appoint more than two relevant independent persons in accordance with paragraph 5 but may do so.
  7. The Council must appoint any Panel at least 20 working days before the relevant meeting.
  8. Before the taking of a vote at the relevant meeting on whether or not to approve such a dismissal, the Council must take into account, in particular—
    - (a) any advice, views or recommendations of the Panel;
    - (b) the conclusions of any investigation into the proposed dismissal; and
    - (c) any representations from the relevant officer.
  9. Any remuneration, allowances or fees paid by the Council to an independent person appointed to the Panel must not exceed the level of remuneration, allowances or fees payable to that independent person in respect of that person's role as independent person under the 2011 Act.